



# Buddhist Sin Tak College

## 佛教善德英文中學

### Annual School Plan 周年計劃書

2011 – 2012

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健康校園計劃

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# School Mission

To instil Buddhist values and create a caring and supportive community for learning.

To provide students with extensive development opportunities that help them excel and make them citizens of integrity and capable leaders of tomorrow.

## 辦學宗旨

以佛化教育營造關愛及相互支持的學習團體。

為學生提供足夠學習經驗，讓他們全面發展，追求卓越，成為具誠信、能力的未來領袖，並能承擔不同責任，回饋社會。

## Major concerns for the school year 2011-2012

1. To enhance students' classroom participation and learning through promoting cooperative learning skills
2. To provide support for academically less able students
3. To develop in students a genuine concern for the community and country

## 二零一一至二零一二年重點關注事項

1. 運用合作學習技巧提升學生的課堂參與及促進學習
2. 照顧學習能力稍遜的學生
3. 培養學生關心社會及國家

## 3-year School Development Plan

### 三年發展計劃

2009 - 2012

		09/10	10/11	11/12
<b>Learning and Teaching</b>				
1	To enhance learning effectiveness through developing thinking skills of students 通過發展學生思考技能提升學習效能	✓	✓	
2.	To enhance students' classroom participation and learning through promoting cooperative learning skills 運用合作學習技巧提升學生的課堂參與及促進學習		✓	✓
3.	To provide support for academically less able students 照顧學習能力稍遜的學生	✓	✓	✓
<b>Student support and development</b>				
1	To heighten student morality through developing in our students a sense of responsibility 提升學生品德 - 責任感	✓		
2	To heighten student morality – respecting others 提升學生品德 - 尊重別人		✓	
3	To develop in students a genuine concern for the community and country 培養學生關心社會、國家			✓



## Major Concerns Implementation Plan 重點關注事項施行計劃 2011-2012

Major concern 1 : To enhance students' classroom participation and learning through promoting cooperative learning skills

重點關注事項一： 運用合作學習技巧提升學生的課堂參與及促進學習

Strategies 策略/Tasks 工作	Success Criteria 成功準則	Methods of Evaluation 檢視成效方法	People responsible 負責同工	Resources Required 所需資源
<p><b>Objective in year 2010/2011 :</b> To understand the skills of ‘Cooperative Learning’  <b>2010/2011目標：</b>明白「合作學習」的技巧</p> <p><b>Objective in year 2011/2012 :</b> Every teacher will employ “Cooperative Learning” strategies in at least one lesson per subject he/she teaching and will share his/her experience with panel members  <b>2011/2012目標：</b>每位教師均會在每科最少一堂使用「合作學習」的教學策略，並將其教學經驗與科組教師分享。</p> <p>1. <b>Subject meeting</b> to discuss the adoption of Cooperative Learning strategies in class teaching on 25 August, 2011 (Thu)            在8月25日舉行的學科會議上討論在課堂採用「合作學習」的策略。</p> <p>2. Teachers use “Cooperative Learning” strategies in teaching in at least one lesson per subject he is teaching before the end of February, 2012 (preferably in Term 1). Teachers are required to record and reflect on his/her lesson by filling in a form provided by the Board of Studies.            在2012年2月底前(較理想是上學期)，教師將在最少一堂使用「合作學習」教學策略。教師需紀錄課堂情況並填寫教務組提供的課堂表格以作反思。</p>	<p>Meetings and sharing sessions successfully held</p> <p>Teachers put knowledge of ‘Co-operative Learning’ into practice</p> <p>Student participation and learning enhanced.</p> <p>所有學科討論會議及分享環節均能成功舉行。教師能將「合作學習」經驗在課堂實踐。學生課堂參與及學習效能均有提升。</p>	<p>By observation 觀察</p> <p>By scrutinising panel reports 檢視學科報告</p>	<ul style="list-style-type: none"> <li>◆ ALL teachers</li> <li>◆ Board of Studies</li> <li>◆ Subject Panels</li> <li>◆ 全體教師</li> <li>◆ 教務組</li> <li>◆ 學科主任</li> </ul>	

<p>3. <b>Sharing session</b> of subject panels on 16 March, 2012 (4:30 p.m. – 6:00 p.m.) 2012年3月16日教師會議上與科組教師分享「合作學習」教學經驗。</p> <p>4. Subject Heads hand in <b>report on implementation of Co-operative Learning in teaching</b> on/before 30 March, 2012. 學科主任在2012年3月30日前呈交採用「合作學習」教學策略報告。</p>				
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## Major Concern 2: To provide support for academically less able students

### 重點關注事項二：照顧學習能力稍遜的學生

Strategies 策略/Tasks 工作	Success Criteria 成功準則	Methods of Evaluation 檢視成效方法	People responsible 負責同工	Resources Required 所需資源
<b>Subject-based Measures 學科為本措施</b>				
<p>1 <b>A. English (Small Class teaching) 英文科(小組教學)</b> S.1 – 4 classes form 5 groups with R1(Remedial Class) and R2(Elite Class) 中一：4班分5組並設 R1(能力稍遜組)及 R2(精英組)</p> <p><b>B. Chinese 中文科</b> S.1 – 4 classes form 5 groups with 1 remedial class. 中一：4班分5組，其中一組照顧學習能力稍遜學生。</p> <p><b>C. Mathematics 數學科</b></p> <ul style="list-style-type: none"> <li>- After school Maths remedial class for S.1 to S.3</li> <li>- 放學後設數學輔導組照顧中一至中三同學 <ul style="list-style-type: none"> <li>◆ Teachers recommend participants and students may also attend on voluntary basis.</li> <li>◆ 教師推薦參加學生或學生自願報名均可。</li> </ul> </li> <li>- Remedial groups for NSS students 新高中學制輔導小組 S4 and S5: April 2012 to May 2012 S6: October 2011 to March 2012 中四及中五：2012年4月至5月 中六：2011年至2012年3月</li> </ul>	<p>-Participants show improvement in test/exam results and confidence towards study raised 參與同學在測驗/考試成績及自信心均有進步 Class/ student morale enhanced</p>	<p>Evaluation of performance of students in test/examinations 檢視學生在測驗/考試的表現 Comparing student performances before and after joining the programme 比較學生在參加計劃前後的成績表現</p>	<p>English, Chinese and Mathematics Departments 英文、中文及數學科組</p>	<p>Funding for employing Mathematics tutors 聘請數學導師的款項</p>

	<ul style="list-style-type: none"> <li>- 1 remedial lesson every week for 15- 20 students from 6C&amp;D.</li> <li>- 每周一節輔導課節，由 6C 及 6D 班挑選 15-20 位同學上課</li> </ul>	班級/學生的士氣均有提升			
<b>Whole-school Measures 全校參與措施</b>					
2.	<i>Support programmes for junior form students:</i>				
	<p><b>A. After school Homework Guidance Session 課後功課指導班 and Failure to Hand-in Homework Offset Scheme 中一至中三級的欠交功課註銷計劃 for S.1 - S.3</b></p> <ul style="list-style-type: none"> <li>- Voluntary basis. All students can join.</li> <li>- 自願參加，所有學生均可參與</li> <li>- Students can apply for one “Failure to hand in homework record” being offset by going to the Homework Guidance Session for 3 times within 1 month after being punished.</li> <li>- 學生可在欠交功課被處罰後 1 個月內出席課後功課指導班 3 次，以換取註銷欠交功課紀錄一次。</li> </ul> <p><b>B. Saturday Class 星期六輔導班 for low achievers from S.1 to S.3 為中一至中三級成績稍遜同學開辦的星期六輔導班</b></p> <ul style="list-style-type: none"> <li>- For the bottom 20 % students in some subjects</li> <li>- 某些學科成績最低的 20% 能力稍遜同學</li> </ul> <p>S1: Maths, IS, Hist, EPA 中一級：數學、綜合科學、歷史、經濟及公共事務</p> <p>S2: Maths, IS, Geog, EPA 中二級：數學、綜合科學、地理、經濟及公共事務</p> <p>S3: Phy, Chem, Bio, Hist. Geog 中三級：物理、化學、生物、歷史、地理</p> <ul style="list-style-type: none"> <li>- Two classes with 20 students per class offered each form.</li> <li>- 每級提供 2 班，每班 20 個名額</li> <li>- 8-10 meetings per term, about 1.5 to 2 hours each.</li> <li>- 每學期上課 8-10 次，每次一小半至兩小時</li> <li>- Two recruitments (one per term)</li> <li>- 全年招募學生兩次(上下學期各一次)</li> </ul> <p><b>C. Sharing with our graduates (mid-September to early October)</b></p>	<p>Participants of support programmes show improvement in test/exam results.</p> <p>參與支援計劃的同學在測驗/考試的成績均有進步</p> <p>Confidence towards study raised.</p> <p>同學對學習的信心提升</p>	<p>- Comparing student performances in test/exam before and after joining the programme.</p> <p>比較學生在參加計劃前後的成績表現</p> <p>Confidence of students boosted.</p> <p>學生的信心獲提升</p>	<p>Board of Studies 教務組</p> <p>Board of Discipline 訓導組</p> <p>Assistant Teacher 助理教師</p> <p>Catering for LD Team 照顧學習差異小組</p>	<p>Funding for employing tutors for the Saturday classes 招聘星期六輔導班導師所需費用</p> <p>- Extra manpower to provide after-school homework guidance and small group guidance for S.2 students 開設課後功課指導班及中二輔導小組所需的額外人手</p> <p>Funding for recruiting tutors 聘請導師的款項</p>

**與畢業生分享學習經驗 (九月中至十月初)**

- For S1 students 對象：中一級同學
- Graduates who are studying in the University are invited to share their study habit throughout the secondary school life.
- 現正於大學讀書的本校畢業生將獲邀請與中一級學弟學妹分享中學生涯的讀書習慣

**D. Small Group Guidance for S.2 中二級小組輔導- For bottom 20-24 students**

**中二級小組輔導：成績最低的 20-24 位同學**

- 1 group from each class (2A, 2B, 2C and 2D), each of around 5-6 students
- 2A, 2B, 2C 及 2D 班每班成立一組，每組 5-6 位同學
- Each group is taken care of by a teacher/assistant teacher who meets the group after school for 50 minutes twice a week.  
每組均由教師或助理教師照顧，每周會面兩次，每次 50 分鐘，以照顧同學的學習情況

**E. Exam Booster 試前輔導員計劃**

- For bottom 10% students in S.1 to S.3
- 中一至中三級成績最低的 10% 同學
- S.4 and S.5 students serve as mentors.
- 中四及中五同學擔任輔導員
- 4 to 5 meetings in each term.
- 每個學期會面 4-5 次

**F. Summer Remedial Class for S2 and S3**

**暑假學習指導班**

- For bottom 10% students in some subjects
- 個別學科成績最低的 10% 同學

**S2:** Maths, IS, EPA, Geog **S3:** Geog, Hist, science subjects

中二級：數學、經濟及公眾事務、地理 中三級：地理、歷史及理科科目

- To be held during the last 2 weeks of the summer holiday



	- 在暑期最後兩星期內舉行				
3.	<i>Support programmes for all levels 全校各年級的支援計劃</i>				
	<p><b>A. Personal Plan on catering for LD. 教師個人照顧學生學習差異計劃</b></p> <ul style="list-style-type: none"> <li>- To raise the awareness of catering for LD among teachers</li> <li>- 提高教師對照顧學生學習差異的意識</li> <li>- The target may be 1 student or a group of students.</li> <li>- 學生對象可以是 1 位至一組</li> <li>- A list of target students will be compiled after the Term 1 Uniform Test.</li> <li>- 在第一學期統測後，教師會決定需要照顧的學生名單</li> <li>- Teachers have to fill in a <b>Personal Plan</b> which will be collected during the annual interview by the principal.</li> </ul> <p>教師需要在學期末與學長會面時填寫及繳交個人照顧學生差異計劃，並與校長簡報計劃成效。</p>	<ul style="list-style-type: none"> <li>- Teachers share their plan on catering for LD within subject panel.</li> </ul> <p>教師與科組成員分享照顧學生學習差異</p>	<p>Going through reports of subject panels and other records</p> <p>檢視學科報告及其他紀錄</p>	<p>Board of Studies</p> <p>教務組</p> <p>Panel Heads</p> <p>科主任</p> <p>ALL teachers</p> <p>全體教師</p>	
	<p><b>B. Commendation Tea Gathering 學業成績嘉許禮</b></p> <ul style="list-style-type: none"> <li>- To recognize the good academic performance of students.</li> <li>- 表揚學生在學業的優異表現</li> <li>- To be held on the Parents' Day</li> <li>- 在家長日舉行</li> <li>- Parents are invited</li> <li>- 家長獲邀出席</li> </ul>			<ul style="list-style-type: none"> <li>- Board of Studies</li> </ul> <p>教務組</p>	

**Major Concern 3 : To develop in students a genuine concern for the community and country**  
**重點關注事項三：培養學生關心社會及國家**

<b>Strategies/Tasks</b> 策略/工作	<b>Time Scale</b> 時間表	<b>Success Criteria</b> 成功準則	<b>Methods of Evaluation</b> 評估方法	<b>People responsible</b> 負責教師	<b>Resources Required</b> 所需資源
1. A flag raising morning assembly will be held before the National Day. 在10月1日國慶前於校內早會舉行升旗儀式。	26/9/2011	Students will be attentive and behave solemnly during the morning assembly. 學生以嚴肅的態度參與這個升國旗的早會。	Teachers' observation. 老師觀察。	MCE committee 德育及公民教育組	National flag. 國旗
2. S.1 students will be lead to participate in the National Education Day Camp. 帶領中一級學生參加由國民教育中心主辦的國民教育日營。	29/9/2011	Students actively participate in the activities within the Day Camp. 學生積極參與日營內的各項活動。	Teachers' observation. 老師觀察。	MCE committee 德育及公民教育組	Traffic expenses. 交通運輸費用
3. Launch a students' services programme which allow our S.4 and S.5 students to serve the school as a starting point for caring our country and community. 推行中四、中五學生服務計劃— 【認識國家，從關心社區及學校開始】	10/2011 – 7/2012	Many S.4 and S.5 students would enrol as student helpers and they are eager to serve the school. 很多中四及中五學生加入此服務計劃，並且熱心服務。	Teachers' observation. 老師觀察。	MCE committee 德育及公民教育組	
4. Take the students to the "City Forum" organized by the RTHK. 帶領學生出席香港電台主辦的《城市論壇》，讓他們關心社會議題。	12/2011	Students will be attentive and raise meaningful questions. 學生認真。	Teachers' observation. 老師觀察。	MCE committee 德育及公民教育組	

<p>5. Junior forms hall assemblies with talks on “Climate Change &amp; Poverty” and “Farmers’ passions”.</p> <p>初中禮堂週會講座，以「氣候變化與貧窮」及「農情。農程」為題目。</p>	<p>11/2011 and 2/2012</p>	<p>Students will be attentive and respond to speakers’ questions.</p> <p>學生認真聆聽講者的提問。</p>	<p>Teachers’ observation.</p> <p>老師觀察。</p>	<p>MCE committee</p> <p>德育及公民教育組</p>	<p>Travel allowance for the speakers.</p> <p>講者車馬費。</p>
<p>6. Participate in the “Election of the ten most important news” activity in order to raise our students’ concern for the community and country’s news.</p> <p>參與十大新聞選舉的活動以提升學生對社會、國家時事的關心。</p>	<p>9/2011 – 2/2012</p>	<p>Students will actively participate in the election process.</p> <p>學生熱心參予此選舉。</p>	<p>Teachers’ observation.</p> <p>老師觀察。</p>	<p>MCE committee</p> <p>德育及公民教育組</p>	<p>Printing expenses.</p> <p>印刷費用。</p>
<p>7. Hall assembly with talk on “Basic Law” will be organized for S.4.</p> <p>中四禮堂週會講座以「基本法」為題。</p>	<p>2/2012</p>	<p>Students will be attentive and respond to speakers’ questions.</p> <p>學生認真聆聽講者的提問。</p>	<p>Teachers’ observation.</p> <p>老師觀察。</p>	<p>MCE committee</p> <p>德育及公民教育組</p>	

## Budget Summary 財政預算, 2011/2012

	Bal b/f	Estimate Income	Estimate Expenditure	Estimate Surplus/(Deficit)
<b>I. Government Fund</b>				
<b>A. <u>EOEBG Grant</u></b>				
Original Baseline Reference		1,770,413.69		
School & Class Grant			1,200,000.00	
Integrated Science			10,000.00	
Visual Art			58,750.00	
Home Economics			16,800.00	
Computer Literacy			4,000.00	
Putonghua			2,160.00	
Chinese Language & Culture			12,364.00	
Biology			37,600.00	
Teacher Assessment of Advanced Level Chemistry			10,000.00	
Moral and Civic Education			14,300.00	
Chinese Extensive Reading			15,000.00	
English Extensive Reading			16,000.00	
Guidance and Discipline Programme Funds			33,705.00	
Sub Total (A)		1,770,413.69	1,430,679.00	339,734.69
Administration Grant	2,621,005.51	3,407,027.00	3,300,000.00	2,728,032.51
Noise Abatement Grant	0.00	429,832.00	429,832.00	0.00
Composite Information Technology Grant	157,245.51	397,585.00	500,000.00	54,830.51
Capacity Enhancement Grant	157,538.00	498,185.00	600,000.00	55,723.00
Sub Total (B)	2,935,789.02	4,732,629.00	4,829,832.00	2,838,586.02
Grand Total: (A) + (B)	2,935,789.02	6,503,042.69	6,260,511.00	3,178,320.71

## **B. Outside EOEBG Grant**

Committee on Home-School Co-operation Project	29,195.50	4,418.00	15,000.00	18,613.50
SB After School Learning	110,112.40	110,800.00	220,912.40	0.00
Substitute Teacher Grant	150,777.39	0.00	50,000.00	100,777.39
Teacher Professional Preparation Grant	656,530.19	0.00	656,530.19	0.00
Special One-off IT Grant under Third Strategy on IT in Education	31,024.00	0.00	31,024.00	0.00
Enhanced Senior Secondary Curriculum Support Grant	75,540.50	252,888.75	328,429.25	0.00
Diversity Learning Grant (Applied Learning)	0.00	70,125.00	70,125.00	0.00
Diversity Learning Grant (Other Programmes)	0.00	35,000.00	35,000.00	0.00
Fractional Post Cash Grant	0.00	412,234.50	412,234.50	0.00
One-off Grant for Procurement of e-Learning Resources	58,940.00	0.00	58,940.00	0.00
Extra Senior Secondary Curriculum Support Grant	0.00	62,500.00	62,500.00	0.00
Liberal Studies Curriculum Support Grant	64,529.25	0.00	64,529.25	0.00
Grand Total	<u>1,176,649.23</u>	<u>947,966.25</u>	<u>2,005,224.59</u>	<u>119,390.89</u>

## **II. School Funds (General Funds)**

Tong Fai	263,900.00	160,000.00	0.00	423,900.00
Approved Collection for Specific Purposes Account	<u>747,801.85</u>	<u>150,000.00</u>	<u>60,000.00</u>	<u>837,801.85</u>
Grand Total	<u>1,011,701.85</u>	<u>310,000.00</u>	<u>60,000.00</u>	<u>1,261,701.85</u>

**Buddhist Sin Tak College**  
**Plan on the Use of Capacity Enhancement Grant, 2011/2012**

學校發展津貼使用計劃

Critical Target Areas 特定目標對象	Implementation Plan 實施計劃	Benefits Anticipated 預期效益	Implementation Schedule 實施日程	Resources Required 所需資源	Performance Indicators 表現指標	Assessment Mechanism 評估機制	Person-in-Charge 負責同工
Coping with students' diverse and special learning needs 照顧學生多元及特別學習需要	<p>A. To employ 2 full-time <b>Assistant Teachers (AT)</b> to alleviate the non-teaching workload of teachers and assist teachers in preparing teaching materials. They will also take up the following tasks :</p> <p>聘請兩位全職助理教師，以減輕教師的非教學工作負擔，協助教師準備教學材料。助理教師也會負責下列工作：</p> <ul style="list-style-type: none"> <li>a. looking after Self-study Periods 照顧學生自修課堂</li> <li>b. substituting teachers on official leave 代替因公事外出之教師課堂</li> <li>c. looking after Afterschool Homework Guidance Class 照顧課後功課指導班</li> <li>d. taking up one Small group Guidance Class for S.2 照顧中二級輔導小組</li> <li>e. looking after Detention Class logistics 負責留堂班運作細節</li> <li>f. handling discipline record</li> </ul>	Teachers are relieved from non-teaching tasks and therefore can concentrate more on caring for students' needs 減輕教師的非教學工作，讓教師能更專注於照顧學生學習需要	From September, 2011 to August, 2012 由 2011 年 9 月至 2012 年 8 月	A. Salary of 2 Assistant Teachers for one year including school's contribution to MPF 聘請兩位助理教師薪酬(包括學校之強積金供款)	- Assistant Teachers taking up duties as listed 助理教師負責列出之工作	Observation 觀察	Ms PH Leung 梁佩嫻副校長

	處理訓導紀錄 g. assisting teachers in using IT in teaching. 協助教師使用資訊科技教學 h. updating the school website 不時更新學校網址 i. handling reply slips to circulars to parents 處理及收取學校通告回條 j. assist teachers in preparing teaching materials, handling statistic and other clerical work 協助教師準備教材、處理數據及其他文書工作						
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Critical Target Areas 特定目標對象	Implementation Plan 實施計劃	Benefits Anticipated 預期效益	Implementation Schedule 實施日程	Resources Required 所需資源	Performance Indicators 表現指標	Assessment Mechanism 評估機制	Person-in-Charge 負責同工
Coping with students' diverse and special learning needs 照顧學生多元及特別學習需要	B. To operate tutorial programmes: 開辦輔導班 B1. Saturday Tutorial Class for students having difficulties in using English as the learning medium in S.1, S.2 and S.3 專為中一至中三級同學而設的星期六輔導班，讓對使用英語作為學習語言有困難的學生參加 - S.1 - two similar classes of around eight 2-hour sessions for each term (subjects : History, EPA, Integrated Science and Mathematics) - 中一級：開辦兩班，每次兩小時，每學期 8 次(支援科目：歷史、經濟及公	To assist teachers in caring for students with special learning needs 協助教師照顧學生的特別學習需要	From October, 2011 to May, 2012 由 2011 年 10 月至 2012 年 5 月	B. Operation expenses for (6 x 2) Saturday Classes [around \$60,000] and tutorial classes [ around \$20,000] 開辦星期六輔導班費用：	Students improving academically, confidence of students boosted 學生在學習上顯示進步，學生自信亦有提高	Teachers' observation of student performance 教師觀察學生的學習表現 Analysing students' academic results (ranking) 分析學生的學習表現(全級	Mr. SW Pang 彭成瑋老師

	<p>眾事務、綜合科學及數學)</p> <ul style="list-style-type: none"> <li>- S.2 - two classes of around 11 1½ - hour sessions for each term (Class A – Geography and EPA, Class B – Int. Science and Maths), 中二級：開辦兩班，每次 1.5 小時，每學期 11 次(支援科目：A 班：地理、經濟及公眾事務。B 班：綜合科學及數學)</li> <li>- S.3 - two classes of around 11 sessions for each term (Class A – Geography and History, 1½ hours, Class B – Physics, Chemistry and Biology, 2 hours) 中三級：開辦兩班，每次 2 小時，每學期 11 次(支援科目：A 班：地理、及歷史。B 班：物理、化學及生物)</li> </ul> <p><b>Class size</b> : around 20 班級人數：20</p> <p>B2. Peer Tutor Scheme(for ERS) and after school Maths Tutorial Classes – tutorial groups (3 – 10 students per group) are arranged with graduates currently studying in the university as tutors to help students to catch up 朋輩輔導計劃及課後數學科支援計劃：每組約 3-10 位的輔導小組將安排學生與現正於大學就讀的學長會面，協助學生追上預期進度</p>			<p>約港幣 60000 元； 開辦輔導班費用：約港幣兩萬元</p>		<p>排名) Questionnaire survey 問卷調查</p>	
Coping with students' diverse and special	<p>C. To continue to operate the Secondary School Life Adaptation Programme for newly admitted S.1 students 繼續舉辦中學生活適應課程，協助新入</p>	Teachers' workload in summer reduced, S.1	July, 2012 2012 年 7 月	D. Pay for 7 tutors (\$70,000) and costs for	S.1 students' confidence boosted, Students rapidly	Teachers' observation 教師觀察 Questionnaire	Mr. SW Pang 彭成瑋老師



<p>learning needs 照顧學生多元及特別學習需要</p>	<p>學的中一學生適應中學學習生活</p>	<p>students rapidly adapted to school life 教師工作量減輕，中一學生可以更快適應學習生活</p>		<p>teaching aids (\$2000). 聘請 7 位導師費用(約港幣柒萬元)及教材費用(約港幣 2000 元)</p>	<p>adapted to school life 中一級學生自信提高，更快適應學習生活</p>	<p>survey 問卷調查 Parents' feedback 家長回饋/意見</p>	
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**School-based After-school Learning and Support Programmes 2011/12**  
**School-based Grant - Programme Plan 校本課後支援計劃**

**Project Coordinator:** Ms. FUNG Kin Wai \_\_\_\_\_ 計劃統籌: 馮健慧老師

**Information on Activities to be subsidised/complemented by the grant. 計劃支援的活動**

Name 名稱	Objectives of the activity 計劃目的:	Success criteria 成功指標	Method(s) of evaluation 評估的方法	Period/Date activity to be held 舉辦日期	Estimated no. of participating target students 參與人數			Estimated expenditure 預算 (\$)	Name of partner/service provider 協辦機構
					A	B	C		
S.2 Class Day Camp 中二團隊精神日營	To increase the cohesion of the class 加強團隊精神	Attendance 出席率	Teachers' and students' verbal feedback 老師和學生的回應	September 2011 2011 9 月	15	37	0	\$10,400	香港青少年服務處 Hong Kong Children Youth Services
S.1 Peer Mentor Scheme 中一大哥哥大姐姐計劃	To develop a social support network for S.1 students 建立關顧中一文化	Attendance 出席率	Teachers' and students' verbal feedback 老師和學生的回應	Oct 2011 to April 2012 4 月	4	6	0	\$4,000	香港青少年服務處 Hong Kong Children Youth Services
S.4 Other Learning Experience Day 中四其他學習經歷日	To broaden students' horizons 擴闊學生視野	Attendance 出席率	Teachers' and students' verbal feedback, questionnaire 老師和學生的回應, 問卷	9 Dec 2011	9	43	0	\$10,400	香港青少年服務處 Hong Kong Children Youth Services
S.5 Self-image workshop 自我形象工作坊	To equip students with proper table manners 讓學生認識餐桌禮儀	Attendance 出席率	Teachers' and students' verbal feedback 老師和學生的回應	July 2012	9	36	0	\$10,000	Le Manège 木馬會
<b>Total no. of activities: 4</b>				<b>No. of participation counts (參加人次)</b>	<b>37</b>	<b>122</b>	<b>0</b>		
				<b>Total no. of participation counts (參加總人次)</b>	<b>159</b>				

## **Policies of a healthy school campus 2011-2012**

Health is life's fortune and a pre-requisite for everything. To a student, being healthy physically and psychologically can boost learning efficiency.

- 1. Our policies of a healthy school campus aim at creating an health-conscious and safe school campus as well as facilitating students in cultivating healthy living habits, positive values and critical thinking along with psychological and physiological states for socialising with others.**
2. A task force for a healthy school campus policies was set up.

### **Coverage of duties**

- ❖ To identify students' needs and pay close attention to social changes and issues in order to define the focus of the school's work. Resources from both the school and the community will also be considered for a comprehensive school-based plan.
- ❖ To ensure all school staff are informed of and support the healthy school campus policies
- ❖ To implement and monitor on a regular basis the healthy school campus policies and evaluate those policies as well as follow up.

### **Members of the task force**

They include the principal, vice principals, discipline master, guidance master, extra-curricular activities master, moral and civic education master, health education master, crisis intervention committee and social worker.

### **Contents of the healthy school campus policies**

1. Implementing anti-drugs and drug prevention education: *Prevention is the key to resisting the temptation;*
2. Introducing and encouraging healthy eating habits;
3. Fostering a healthy lifestyle: *To cater for learners' differences and provide a spectrum of extra-curricular activities; to pay close attention to students' physical and psychological health so as to reduce stress from school life and to prevent students from addiction to the Internet and drugs;*
4. Implementing sex education: *to instill students with correct concepts and righteous attitude regarding sex;*
5. Creating a safe school campus;
6. **Making the school campus environmentally friendly:** *to use resources sparingly to avoid wastage and to live a green life.*

# 健康校園政策 2011-2012

健康是人生的財富、是生活的基本要素 擁有良好的身心狀態，可以提升學習的效果

一· 目標：營造關愛健康和安全的校園，協助學生建立健康的生活習慣、正面的價值觀、獨立的思辨能力，以及良好的心理及生理的社交狀態

二· 健康校園政策專責小組

職責：

- ❖ 識別學生的需要，密切關注社會的變化及議題，釐定學校的工作重點，參考校內及社區可用資源，以制訂一個周詳的校本計劃
- ❖ 確保學校所有員工認識及支持健康校園政策
- ❖ 落實健康校園政策，定期作出檢視、評估及跟進

組員：

校長、副校長、訓導主任、輔導主任、活動主任、德育及公民教育主任、健康教育主任、危機小組及社工

三· 健康校園政策內容

- 1· 推行禁毒及防止濫藥教育
- 2· 推行健康飲食習慣
- 3· 推行健康生活
- 4· 性教育政策
- 5· 安全校園
- 6· 環保校園

- 1· 推行禁毒及防止濫藥教育： 遠離毒品，重在預防
- 2· 關注健康飲食習慣：鼓勵學生養成良好飲食習慣、推廣素食
3. 推行健康生活：照顧學生差異，提供多元課外活動，照顧學生身心健康，以減少他們的學習壓力，同時避免學生上網成癮或染上吸食毒品的惡習
4. 性教育政策- 建立正確的性觀念及態度
5. 安全校園政策
6. 環保校園：善用資源，避免浪費，推動綠色生活

詳情可參考學校網頁。