



# Buddhist Sin Tak College

## 佛教善德英文中學

### Annual School Plan 周年計劃書

2014 – 2015

1. *School Mission* 辦學宗旨
2. *School development plan* 三年發展計劃 2012-2015
3. *Major concerns for the school year*  
本年度重點關注事項
4. *Budget Summary* 財政預算
5. *Plan on the Use of Capacity Enhancement Grant*  
學校發展津貼使用計劃
6. *Programme plan for School-based After-school Learning and Support Programmes*  
課後學習及支援計劃
7. *Health education programme*  
健康校園計劃

School Address: 5 Hing Shing Road, Kwai Chung, N.T.  
Website Address: <http://www.bstc.edu.hk>

Tel. No.: 2421 2580 Fax No.: 2494 0104  
E-mail Address: [info@eclass.bstc.edu.hk](mailto:info@eclass.bstc.edu.hk)

# School Mission

To instil Buddhist values and create a caring and supportive community for learning.

To provide students with extensive development opportunities that help them excel and make them citizens of integrity and capable leaders of tomorrow.

## 辦學宗旨

以佛化教育營造關愛及相互支持的學習團體。

為學生提供足夠學習經驗，讓他們全面發展，追求卓越，成為具誠信、能力的未來領袖，並能承擔不同責任，回饋社會。

## Major concerns for the school year 2014-2015

1. To boost student confidence in learning
2. To develop in our students respect for themselves, our school and society to make them socially competent

## 二零一四至二零一五年重點關注事項

1. 增強學生學習的信心
2. 促使學生懂得尊重自己、學校及社會，使他們成為良好公民

### 3-year School Development Plan

### 三年發展計劃

2012 - 2015

		2012-2013	2013-2014	2014-2015
<b>Learning and Teaching</b> 教與學				
1	To integrate and apply learning skills/strategies in different subjects 在不同學習科目綜合及應用學習技巧/策略	✓	✓	
2	To boost student confidence in learning 提升學生學習信心		✓	✓
<b>Student support and development</b> 學生支援及成長				
1	To instill in our students positive values and attitudes of perseverance and self-management 為學生建立正面價值觀、堅毅態度及自我管理技巧	✓	✓	
2	To develop in our students respect for themselves, our school and society to make them socially competent 培養學生尊重自己、尊重學校、尊重社會，以便有最佳的社交人際溝通技巧		✓	✓

## Major Concerns Implementation Plan 重點關注事項施行計劃 2014-2015

### Major concern 1 :

#### 重點關注事項一：

Strategies and time scale 策略/工作	Success Criteria 成功準則	Methods of Evaluation 評估方法	People responsible 負責教師	Resources Required 所需資源
<p><b>1 Enhancing teaching and learning effectiveness in classroom</b> 加強課堂教與學效能</p> <ul style="list-style-type: none"> <li>“Students should learn before teachers teach” - teachers should devise ways or provide opportunities for students to do pre-lesson tasks. “學生須先學定教或先學後教” 教師須就其課堂及教學預先設計，提供機會讓學生進行課前預習</li> <li>Pre-lesson tasks should be connected and related to the lesson and can provoke learning. Students are able to display learning outcomes and demonstrate what they have prepared and done at home before they attend a class the following day. This is to enhance their learning capacity in and beyond the classroom and increase their motivation and participation. 課前預習需要與課堂扣連及能提供機會讓學生有目的地學習。學生需要能在課堂內展示他們預先在家所準備或完成之的課業。是次計劃旨在加強同學課前及課後的學習容量及藉以提升他們的學習動機及課堂參與度。</li> <li>Circulars and talks to parents and students to highlight the importance of the pre-lesson practice. 派發家長通告及舉辦講座讓家長及同學了解課前預習的重要性</li> </ul>	<ul style="list-style-type: none"> <li>Teachers of each subject should design and use at least one pre-lesson task per month. ( If a teacher teaches 3 subjects, she/he should carry out one pre-lesson task for each respective subject) 每位科任老師需最少每月安排有效之課前預習。(如一位老師任教三科則需安排三次課前預習的活動)</li> <li>Scrutinize lesson plans or schemes of work submitted by subjects/teachers 審視老師呈交之課前預習教案或教材</li> <li>Increased students’ participation and motivation through on-going teachers’</li> </ul>	<ul style="list-style-type: none"> <li>Evaluation and group sharing before the first term. 在第一學期前，科組各自分享經驗</li> <li>Through evaluation, subjects can make use of good practices and experience gained in the first term in the second term. 透過中期檢討，科組能將獲獲取之經驗及成功例子引入下學期推行</li> <li>Questionnaire</li> </ul>	<ul style="list-style-type: none"> <li>All Teachers 所有老師</li> </ul>	

	<p>observations, students' assignments and assessments</p> <p>透過持續性的課堂觀察及檢視學生習作以印證所學並能在學習動機及課堂參與度上有所提升</p>	問卷調查		
<p><b>2 Recognition of students' efforts/successes</b> 認同及確認學生的努力及成就</p> <ul style="list-style-type: none"> <li>Display student work inside and outside classrooms 在課室內外展示同學的習作和功課</li> </ul>	<ul style="list-style-type: none"> <li>Number/Record of displays 展示同學的習作和功課的次數</li> <li>Frequency of updates 習作和功課的更新次數</li> </ul>	<ul style="list-style-type: none"> <li>Evaluation through subject meetings 透過科組會議檢討成效</li> </ul>	<ul style="list-style-type: none"> <li>All Teachers 所有老師</li> </ul>	<ul style="list-style-type: none"> <li>Display boards on each floor 每樓層須加建展板展示學生優秀課業</li> </ul>
<p><b>3 Professional development among teachers</b> 教師專業發展</p> <ul style="list-style-type: none"> <li>Collaborative learning among teachers - subject panels will take turn sharing their effective strategies in using pre-lesson tasks and their effectiveness in classroom in staff meetings. 教師共同學習互補長短-科主任須輪流於教員會議上介紹其經實踐而得出的有效的課前預習策略及其實施成效</li> </ul>	<ul style="list-style-type: none"> <li>Each subject should give a 15 minutes presentation to all staff 每科須於教員會議上作十五分鐘介紹</li> </ul>	<ul style="list-style-type: none"> <li>Comments / Feedback from teachers 出席老師意見及回饋</li> </ul>	<ul style="list-style-type: none"> <li>All subject panels 所有科組主任</li> </ul>	
<p><b>4 Cultivating a serious attitude towards learning in junior levels</b> 培養及協助初中同學建立認真的學習態度</p> <ul style="list-style-type: none"> <li>Online daily assignment record for S1 to S3 中一至中三級家長可於網上查閱其子弟功課記錄</li> <li>Collection of homework completed before the 1st recess for S1 to S3. 中一至中三級實施早上統一收功課，並於第一次小息前完成</li> <li>Detention class on the same day once students fail to hand in homework 欠交功課之同學需即日留堂</li> <li>Talks and reminders to parents and students of the policy</li> </ul>	<ul style="list-style-type: none"> <li>Total no. of failure to hand in homework drops 欠交功課的總次數下跌</li> </ul>	<ul style="list-style-type: none"> <li>The no. homework records 欠交功課記錄</li> <li>Conduct meetings/ Parents' Day 操行會議/家長日</li> <li>Teacher's</li> </ul>	<ul style="list-style-type: none"> <li>Class Teachers 班主任</li> <li>Board of Discipline 訓導處</li> <li>Board of Studies 教務處</li> </ul>	<ul style="list-style-type: none"> <li>A small blackboard for teachers writing down homework items in S1 – S3 classrooms 課室功課</li> </ul>

<p>派發家長通告及舉辦講座讓家長及同學了解新政策</p> <ul style="list-style-type: none"> <li>An eClass apps to facilitate school and family communication. 手機通訊軟件 eClass apps 以增強家校溝通</li> </ul>		<p>overall impression. 老師整體印象</p>		<p>記錄板</p>
<p><b>5 Post-examination self-evaluation by students</b> 學生試後個人自評</p> <ul style="list-style-type: none"> <li>Extend to NSS elective subjects to conduct post-examination self-evaluations by students (Select one form in either junior levels and senior levels; core subjects should choose one level in both junior and senior levels) 延伸至所有新高中選修科目須於年終考試後，選取初中或高中級別學生舉行學生試後個人自評。核心科目則須在初中及高中級別，各選一級舉行試後個人自評。</li> </ul>	<ul style="list-style-type: none"> <li>Submission of analyses of post-examination self-evaluations 呈交學生試後個人自評分析報告</li> </ul>	<ul style="list-style-type: none"> <li>Subject evaluations highlight the essential findings from the post-examination analyses and include the data in the minutes of meeting 科組須在檢討會中討論，指出重要發視並將數據及分結果記錄在會議紀錄上</li> </ul>	<ul style="list-style-type: none"> <li>4 Core Subjects 四核心科目</li> <li>NSS Elective Subjects 新高中選修科目</li> </ul>	
<p><b>6 Other strategies as required in 2013-2014</b> 其他 2013-2014 要求的策略</p> <ul style="list-style-type: none"> <li>e.g. assessment for learning; prompt feedback; homework policy; summer revision tests, etc 如透過持續性評估以促進學習，有效及快速回饋，家課政策，暑期測驗等</li> <li>refer to last year's school plan 參考上年學學校周年計劃</li> </ul>	<ul style="list-style-type: none"> <li>as required in last year's school plan 與上年度要求一樣</li> </ul>	<ul style="list-style-type: none"> <li>refer to last year's school plan 參考上年學學校周年計劃</li> </ul>		

## Major concern 2: To develop in our students respect for themselves, our school and society to make them socially competent

### 重點關注事項二：促使學生懂得尊重自己、學校及社會，使他們成為良好公民

Strategies/Tasks 策略/工作	Time Scale 時間表	Success Criteria 成功準則	Methods of Evaluation 評估方法	People responsible 負責教師	Resources Required 所需資源
1. Kwai Tsing Districts Youth Services 葵青區青少年服務計劃	Oct., 2014 – Feb., 2015 2014年10月- 2015年2月	The services provided are well-received. 提供的服務獲讚賞。	Participate in an inter-school competition. 參加校際比賽	Ms. KW Fung, Ms. Tina Leung	
2. S.4 students will participate in the delivery of daily necessities to the elderly. 中四學生參與愛心送暖大行動	Mar., 2015 2015年3月	Students would actively participate in the activity. 學生能踴躍參與	Students' Feedback 學生回饋。	Ms. KW Fung, Ms. Tina Leung Ms. LY Lee, Ms. TM Wong	Financial support 財務資助
3. S.5 Social etiquette workshop: 中五級社交禮儀工作坊	Jun., 2015 2015年6月	Students would find the activity interesting and practical. 學生覺得這活動有趣及實用。	Students' Feedback 學生回饋。	Guidance Committee 輔導組	Financial support 財務資助
4. S.1 Sexual Harassment Workshop 中一性騷擾工作坊	Jun., 2015 2015年6月	Students would know how to avoid sexual harassment. 學生學懂如何防止性騷擾。	Students' Feedback 學生回饋。	Ms. F Shum and S.1 Class Teachers	
5. Dialogue in the Dark (Drama) - S.5 students 黑暗中對話(話劇) - 中五學生	Oct., 2014 2014年10月	Participants will understand more deeply the difficulties encountered owing to blindness. 學生更深刻認識失明所帶來的困難。	Students' Feedback 學生回饋。	Guidance Committee 輔導組	Financial support 財務資助
6. S.1 – S.3 education talk 中一至中三級‘好面膳’教育講座	Oct., 2014 2014年10月	Participants will treasure the face to face communication. 學生更珍惜面對面的溝通。	Students' Feedback 學生回饋。	Guidance Committee 輔導組	
7. Life Education Talk for S.4 and S.5 classes	Oct., 2014	Students will find the talk	Students'	Guidance	

中四、中五級生死教育講座	2014 年 10 月	inspiring and reflective. 學生覺得這活動發人深省。	Feedback 學生回饋。	Committee 輔導組	
8. Micro-movie Talk which allows the students to reflect on meaning of dating. 微電影佛學講座：本組邀請校外弘法組織「弘法使者」及法師到校主持講座，活動借播放一段約 30 分鐘關於愛情的電影，以當中的道理來作為講座的主題，讓學生從中思考戀愛的意思，以培養出正確的愛情觀。	Oct., 2014 2014 年 10 月	Attentiveness of participants. 學生認真聆聽	Teachers' observation 老師觀察	Religious Committee 宗教組	
9. Students would learn different forms of meditation to establish their positive values. 透過設立禪修課程，讓學生借此反思人生，從而增強信心去面對逆境，建立正面價值觀。 (a) 梅村僧團中學生正念禪修營 (b) 法性講堂正念禪修活動 (c) 法鼓山香港分會中學生正念禪修活動 (d) 慈山寺正念禪修夏令營	Nov., 2014 Jan., 2015 Mar., 2015 Jul., 2015 2014 年 11 月 2015 年 1 月 2015 年 3 月 2015 年 6 月	Students would be able to relieve their pressure through meditation. 學生能透過禪修舒緩壓力。	Students' Feedback 學生回饋。	Religious Committee 宗教組	Financial support 財務資助
10. 宗教歷奇活動「B 世代」：邀請校外弘法組織「青一釋」來校舉辦活動，向參加者灌輸「佛法正能量」，推動他們重新出發，提升其自信心，並更明瞭自己的能力與專長，也明白到人與人的互相扶持與合作，是達致成功、圓滿的重要因素。	Jul., 2015	Students would have a better understanding of their strength and ability and also the importance of cooperation with the others. 此活動能提升參加者自信心，並更明瞭自己的能力與專長，也明白到人與人的互相扶持與合作的重要。	Students' Feedback 學生回饋。	Religious Committee 宗教組	
11. Light a lamp and send your wish activity – our students would send their wishes to those in needs in our society. 點燈祝願活動：讓學生為自己誠心發願外，更可借此帶出「祝福別人、關心社會」的意義。	Feb., 2015	Not less than 180 participants. 不少於 180 人	Count the number of participants. 統計參加者人數	Religious Committee 宗教組	



<p>12. Launch a students' services programme which allows our S.4 and S.5 students to serve the school as a starting point for caring our <u>community and country</u>. 推行中四、中五學生服務計劃－【認識國家，從關心社區及學校開始】</p>	<p>10/2014 – 7/2015 2014年10月至2015年7月</p>	<p>Many S.4 and S.5 students will enrol as student helpers and they are eager to serve the school. 很多中四及中五學生加入此服務計劃，並且熱心服務。</p>	<p>Teachers' observation. 老師觀察。</p>	<p>MCE committee 德育及公民教育組</p>	
<p>13. Through the morning assemblies, teachers and students from MCE Committee and Religious Committee will share their views on current policies and universal values. Hopefully students will pay attention to what's happening in their community, country and the world. And students will study a problem from multiple perspectives and prepare themselves as world citizens. 透過早會，德育及公民教育組及宗教組的老師和學生幹事與同學分享對時事政策、普世價值的看法，期望同學能更加留意關心我們的社區、國家以至全球發生的事情，最後並可多角度去思考各方面的問題，為將來作為良好世界公民的準備</p>	<p>Sep. 2014 – May 2015 2014年9月至2015年5月</p>	<p>Attentiveness of participants. 學生認真聆聽</p>	<p>Teachers' observation 老師觀察</p>	<p>MCE Committee &amp; Religious Committee 德育及公民教育組及宗教組</p>	
<p>14. S.2, S.3, S.4 and S.5 MCE lessons and S.1 Buddhist Studies lessons would promote our students' awareness of respecting himself, the family and the society. 中二至中五的德育課和中一的佛化德育課培養學生尊重自己、家庭及社會。</p>	<p>Sep. 2014 – May 2015 2014年9月至2015年5月</p>	<p>Students would actively participate in class activities and eager to express their views. 學生能積極參與課堂活動，及作出積極的回饋</p>	<p>Teachers' observation 老師觀察</p>	<p>MCE Committee &amp; Religious Committee 德育及公民教育組及宗教組</p>	
<p>15. Board display on moral and civic education with the following topics: war and poverty; fair trade; shortage of food; sustainable development of the society. These will help to prepare our students as world citizen and have global perspectives. 德育及公民教育壁報追蹤世界熱門新聞及話題，包括戰爭與貧窮、公平貿易、糧食短缺、</p>	<p>Sep. 2014 – May 2015 2014年9月至2015年5月</p>	<p>Students would express their view on the topics posted. 學生能踴躍參與及作積極回饋</p>	<p>Students' Feedback 學生回饋。</p>	<p>MCE Committee 德育及公民教育組</p>	

社區持續發展等，讓同學放眼世界，為作為地球公民作好準備。					
16. Students' forum: choose controversial issues for students to express their views. 善德論壇：選取具爭議性議題，通過討論，越辯越明	Oct., Dec., 2014 and Mar., May, 2015 2014年10月、12月、2015年3月及5月	Students would express their view actively on the proposed issues. 學生能踴躍參與及積極回應	Students' Feedback 學生回饋。	MCE Committee 德育及公民教育組	
17. Talks, drama are arranged to develop in our students respect for themselves, our school and society to make them socially competent. 通過戲劇及講座，分享 逆境如何自強、尊重自己、尊重生命、對自己負責等理念與價值觀。	Dec., Oct., Nov., Dec. 2014 & Mar., Jun., 2015 2014年9月、10月、11月、12月及2015年3月、6月	Attentiveness of participants. 學生認真聆聽	Teachers' observation 老師觀察	Board of Discipline, MCE Committee 訓導處、德育及公民教育組	
18. S.2 students will be lead to watch an inspirational movie. Students would reflect on their attitude towards their own growth. 帶領中二同學欣賞勵志電影【爭氣】，希望透過電影中各位主角的蛻變，讓同學反思成長過程中所抱持的態度：對自己尊重、對別人尊重。德育組將在活動後的德育課中，與同學討論戲中各人所面對的困境、如何自處，分享同學看法。	Oct., 2014 2014年10月	Students would share their view openly in the follow-up MCE lesson. 學生能活動後的德育課中，踴躍分享自己的看法	Students' Feedback 學生回饋。	Religious Committee, MCE Committee 宗教組、德育及公民教育組	

## Budget Summary 財政預算, 2014/2015

	Bal b/f	Estimate Income	Estimate Expenditure	Estimate Surplus/(Deficit)
<b>I. Government Fund</b>				
<b>A. <u>EOEBG Grant</u></b>				
<i>Original Baseline Reference</i>		1,883,698.44		
School & Class Grant			1,640,000.00	
Integrated Science			10,000.00	
Visual Art			55,800.00	
Home Economics			22,000.00	
Computer Studies			2,900.00	
Putonghua			2,150.00	
Chinese Language & Culture			21,270.00	
Biology			31,500.00	
Chemistry			10,000.00	
Moral and Civic Education			15,000.00	
Chinese Extensive Reading			13,000.00	
English Extensive Reading			16,000.00	
Guidance and Discipline Programme Funds			41,200.00	
Sub Total (A)		1,883,698.44	1,880,820.00	2,878.44
 <i>School Specific Grants</i>				
Administration Grant	2,193,327.59	3,615,674.00	3,850,000.00	1,959,001.59
Noise Abatement Grant	0.00	480,728.00	480,728.00	0.00
Composite Information Technology Grant	416,476.39	407,089.00	420,000.00	403,565.39
Capacity Enhancement Grant	405,978.46	557,148.00	700,000.00	263,126.46
Sub Total (B)	3,015,782.44	5,060,639.00	5,450,728.00	2,625,693.44

Grand Total: (A) + (B)    3,015,782.44    6,944,337.44    7,331,548.00    2,628,571.88

**B. Outside EOEBG Grant**

Teacher Relief Grant	536,782.83	182,699.00	100,000.00	619,481.83
Committee on Home-School Co-operation Project	17,010.50	14,989.00	20,000.00	11,999.50
Cash Grant for School-based After-school Learning and Support Programmes	129,600.00	116,800.00	150,000.00	96,400.00
Fractional Post Cash Grant	23,303.50	346,038.00	369,341.50	0.00
Diversity Learning Grant (Applied Learning)	0.00	72,000.00	72,000.00	0.00
Liberal Studies Curriculum Support Grant	50,946.50	0.00	50,946.50	0.00
Extra Senior Secondary Curriculum Support Grant	377,652.00	250,000.00	627,652.00	0.00
Diversity Learning Grant (Other Programmes)	40,170.81	98,000.00	138,170.81	0.00
Learning Support Grant	24,200.00	9,100.00	33,300.00	0.00
Moral and National	273,320.15	0.00	150,000.00	123,320.15
Senior Secondary Curriculum Support Grant	0.00	692,076.00	692,076.00	0.00
Grant Upgrade Websams	50,000.00	0.00	50,000.00	0.00
Teacher Training Grant	0.00	21,876.00	21,876.00	0.00
Career and Life Planning Grant	0.00	494,340.00	494,340.00	0.00
Grand Total	<u>1,522,986.29</u>	<u>2,297,918.00</u>	<u>2,969,702.81</u>	<u>851,201.48</u>

**II. School Funds (General Funds)**

Tong Fai	673,380.00	158,100.00	0.00	831,480.00
Approved Collection for Specific Purposes Account	<u>962,298.10</u>	<u>80,000.00</u>	<u>60,000.00</u>	<u>982,298.10</u>
Grand Total	<u>1,635,678.10</u>	<u>238,100.00</u>	<u>60,000.00</u>	<u>1,813,778.10</u>

## Buddhist Sin Tak College

### Plan on the Use of Capacity Enhancement Grant, 2014/2015

#### 學校發展津貼使用計劃

Critical Target Areas 特定目標對象	Implementation Plan 實施計劃	Benefits Anticipated 預期效益	Implementation Schedule 實施日程	Resources Required 所需資源	Performance Indicators 表現指標	Assessment Mechanism 評估機制	Person-in-Charge 負責同工
<p>Keeping IT equipment and computer network in good condition to facilitate teachers' use of IT in teaching</p> <p>維持資訊科技器材及系統正常，以方便老師使用資訊科技教學</p>	<p>A. To employ an IT Assistant to facilitate the use of IT in teaching by teachers and ease teachers' workload</p> <p>聘請一位資訊科技教學助理，以協助教師使用資訊科技教學</p>	<p>IT equipment and computer network is kept in good condition and repair work of IT equipment is done efficiently so that teachers can use IT for teaching.</p>	<p>From September, 2014 to August, 2015</p> <p>由 2014 年 9 月至 2015 年 8 月</p>	<p>A. Salary of IT Assistant for one year including school's contribution to MPF (~HK\$160,000)</p> <p>聘請一位資訊科技助理薪酬包括學校之強積金供款 (約為港幣十六萬元)</p>	<p>- Repair work of IT equipment is done efficiently.</p> <p>- IT systems are set up properly.</p>	<p>Observation</p> <p>觀察</p>	<p>Ms SW Chan</p> <p>陳世詠老師</p>

Critical Target Areas 特定目標對象	Implementation Plan 實施計劃	Benefits Anticipated 預期效益	Implementation Schedule 實施日程	Resources Required 所需資源	Performance Indicators 表現指標	Assessment Mechanism 評估機制	Person-in-Charge 負責同工
<p>Coping with students' diverse and special learning needs 照顧學生多元及特別學習需要</p>	<p>A. To operate tutorial programmes: 開辦輔導班</p> <p>A1. Saturday Tutorial Class for students having difficulties in using English as the learning medium in S.1, S.2 and in the core subjects for S.3 專為中一至中二級同學而設的星期六輔導班，讓對使用英語作為學習語言有困難的學生參加。專為中三級同學而設的星期六輔導班則教導學生中、英、數三科核心科目。</p> <p>A2. Peer Tutor Scheme for all S6 subjects – tutorial groups (about 4 students per group) are arranged with graduates currently studying in the university as tutors to help students in the preparation for the HKDSE. 中六級朋輩輔導計劃：由現正於大學就讀的學長擔任輔導小組導師，任教每組約 4 位學生，協助學生準備應考中學文憑試。</p> <p>(ii) After school Maths Tutorial Classes in different forms – tutorial groups (about 20 students per group) are arranged with graduates currently studying in the university as tutors to help students catch up with their learning progress. 各級課後數學精進班：由現正於大學就讀的學長擔任輔導小組導師，任教每組約 20 位學生，協助學生追上預期進度。</p>	<p>To assist teachers in caring for students with special learning needs 協助教師照顧學生的特別學習需要</p>	<p>From October, 2014 to May, 2015 由 2014 年 10 月至 2015 年 5 月</p>	<p>A1. Operation expenses for Saturday Classes [\$30,000] A1. 開辦星期六輔導班費用：港幣 \$30,000 元；</p> <p>A2. Peer Tutor Scheme and after school Mathematics Tutorial Classes [\$90,000] A2 朋輩輔導計劃及課後數學科課後精進班導師薪酬[港幣 90,000 元]</p>	<p>Students improving academically, confidence of students boosted 學生在學習上顯示進步，學生自信心亦有所提高</p>	<p>Teachers' observation of student performance 教師觀察學生的學習表現</p> <p>Analyzing students' academic results (ranking) 分析學生的學習表現(全級排名)</p> <p>Questionnaire survey 問卷調查</p>	<p>Mr. SW Pang 彭成瑋老師</p>

<p>Coping with students' diverse and special learning needs 照顧學生多元及特別學習需要</p>	<p>B. To continue to operate the Secondary School Life Adaptation Programme for newly admitted S.1 students. Tutors will take up the roles of class teachers and responsible for the daily routines and teaching of learning skills. 繼續舉辦中學生活適應課程，協助新入學的中一學生適應中學學習生活。導師將負責班主任工作處理學生遲到/請假事宜並教授學習技能。</p>	<p>Teachers' workload in summer will be partly reduced, S.1 students rapidly adapted to school life 減輕教師部份工作量，中一學生可以更快適應學習生活。</p>	<p>July, 2015 2015年7月</p>	<p>B. Pay for 4 tutors (\$24,000). 聘請4位導師費用(約港幣二萬四千元)</p>	<p>S.1 students' confidence boosted, Students rapidly adapted to school life 中一級學生自信提高，更快適應學習生活</p>	<p>Teachers' observation 教師觀察 Questionnaire survey 問卷調查 Parents' feedback 家長回饋/意見</p>	<p>Mr. SW Pang 彭成瑋老師</p>
<p>Coping with students' diverse and special learning needs 照顧學生多元及特別學習需要</p>	<p>C. To alleviate the teaching workload of LS teachers, one Assistant Teacher (AT) will be employed and assist teachers in preparing teaching materials for Liberal Studies. This Assistant Teacher will also carry out duties assigned by the Board of Studies. 聘請一位助理教師，以減輕通識組教師的教學工作負擔，協助教師準備教學材料。助理教師也會協助教務處所編配的工作。</p>	<p>- LS Teachers are relieved from part of the remedial teaching tasks - Teachers from the Board of Studies may be relieved from some clerical work. - 減輕通識組教師的教學工作。 - 減輕教務處老師的文書工作。</p>	<p>From September, 2014 to August, 2015 由2014年9月至2015年8月</p>	<p>C. Salary of Assistant Teacher for one year including school's contribution to MPF (\$208,000) 聘請一位助理教師薪酬包括學校之強積金供款(約港幣二十萬八千元)</p>	<p>- AT taking up teaching duties of LS teachers and assisting in preparing teaching materials 助理教師能履行列出之工作</p>	<p>Teacher observation 老師觀察</p>	<p>Mr. WK Leung 梁永佳副校長</p>
<p>Coping with students' diverse and special learning needs 照顧學生多元及特別學習需要</p>	<p>D. To employ coaches for school basketball team, badminton team, table tennis team and football team. 聘請體育校隊教練包括籃球、羽毛球、乒乓球及足球等。</p>	<p>To alleviate the coaching duties of PE teachers and to provide a variety of sports activities for our students. - 舒緩 PE 老師的教練工作。提供多樣體育活動。</p>	<p>From September, 2014 to August, 2015 由2014年9月至2015年8月</p>	<p>D. Salaries of the coaches for one year \$50,000. 全年教練費約港幣五萬元。</p>	<p>Coaches can provide appropriate training to our students. 教練能提供合適訓練給學生。</p>	<p>Teacher observation 老師觀察</p>	<p>Ms. WC Lee and Mr. KH Man. 李惠貞老師及文嘉豪老師。</p>

**School-based After-school Learning and Support Programmes 2014/15**  
**School-based Grant - Programme Plan**

**Name of School:** Buddhist Sin Tak College

**Project Coordinator:** Ms. FUNG Kin Wai **Contact Telephone No.:** 2428 8197

**A. The estimated number of benefitting students under this Programme is \_\_ (including A. \_\_CSSA recipients, B. \_\_SFAS full-grant recipients and C. \_\_ under school's discretionary quota)**

**B. Information on Activities to be subsidised/complemented by the grant.**

*Name/type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/Date activity to be held	Estimated no. of participating target students <sup>#</sup>			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
Peer Mentor Scheme	To enhance leadership skills of the S.5 peer mentors	Attendance	Teachers', students' and participants' verbal feedback	Oct 2014 to April 2015	13	6	2	\$15000	香港青少年服務處 Hong Kong Children Youth Services
S.2 Class Day Camp	To increase the cohesion of the class	Attendance	Teachers' and students' verbal feedback	September 2014	8	32	4	\$4000	香港青少年服務處 Hong Kong Children Youth Services
Outward Bound Training	To enhance the confidence of participants	Attendance	Teachers', students' and instructors' feedback	March 2014	11	11	2	\$20000	Outward Bound 香港外展訓練學校
S.1 Peer mentor schemes	To develop a social support network for S.1 students	Attendance	Teachers' and students' verbal feedback	Sept 2014 to April 2015	13	6	2	\$15000	香港青少年服務處 Hong Kong Children Youth Services
Social Etiquette Workshop	To broaden students' horizons	Attendance	Teachers' and students' verbal feedback	July 2015	14	40	5	\$25000	Le Manège 木馬會
<b>Total no. of activities: <u>5</u></b>				<sup>#</sup> No. of participation counts	59	95	15		
				<sup>**</sup> Total no. of participation counts	169				



## **Policies of a healthy school campus**

Health is life's fortune and a pre-requisite for everything. To a student, being healthy physically and psychologically can boost learning efficiency.

**1. Our policies of a healthy school campus aim at creating an health-conscious and safe school campus as well as facilitating students in cultivating healthy living habits, positive values and critical thinking along with psychological and physiological states for socialising with others.**

2. A task force for a healthy school campus policies was set up.

### **Coverage of duties**

- ❖ To identify students' needs and pay close attention to social changes and issues in order to define the focus of the school's work. Resources from both the school and the community will also be considered for a comprehensive school-based plan.
- ❖ To ensure all school staff are informed of and support the healthy school campus policies
- ❖ To implement and monitor on a regular basis the healthy school campus policies and evaluate those policies as well as follow up.

### **Members of the task force**

They include the principal, vice principal, discipline master, guidance master, extra-curricular activities master, moral and civic education master, health education master, crisis intervention committee and social worker.

### **Contents of the healthy school campus policies**

1. Implementing anti-drugs and drug prevention education: *Prevention is the key to resisting the temptation;*
2. Introducing and encouraging healthy eating habits;
3. Fostering a healthy lifestyle: *To cater for learners' differences and provide a spectrum of extra-curricular activities; to pay close attention to students' physical and psychological health so as to reduce stress from school life and to prevent students from addiction to the Internet and drugs;*
4. Implementing sex education: *to instill students with correct concepts and righteous attitude regarding sex;*
5. Creating a safe school campus;
6. Making the school campus environmentally friendly: *to use resources sparingly to avoid wastage and to live a green life.*

## 健康校園政策

健康是人生的財富、是生活的基本要素 擁有良好的身心狀態，可以提升學習的效果

一．目標：營造關愛健康和安全的校園，協助學生建立健康的生活習慣、正面的價值觀、獨立的思辨能力，以及良好的心理及生理的社交狀態

### 二．健康校園政策專責小組

#### 職責：

- ❖ 識別學生的需要，密切關注社會的變化及議題，釐定學校的工作重點，參考校內及社區可用資源，以制訂一個周詳的校本計劃
- ❖ 確保學校所有員工認識及支持健康校園政策
- ❖ 落實健康校園政策，定期作出檢視、評估及跟進

#### 組員：

校長、副校長、訓導主任、輔導主任、活動主任、德育及公民教育主任、健康教育主任、危機小組及社工

### 三．健康校園政策內容

- 1．推行禁毒及防止濫藥教育：遠離毒品，重在預防
- 2．關注健康飲食習慣：鼓勵學生養成良好飲銀習慣、推廣素食
- 3．推行健康生活：照顧學生差異，提供多元課外活動，照顧學生身心健康，以減少他們的學習壓力，同時避免學生上網成癮或染上吸食毒品的惡習
- 4．性教育政策- 建立正確的性觀念及態度
- 5．安全校園政策
- 6．環保校園：善用資源，避免浪費，推動綠色生活